

CROFT YARPOLE & LUCTON PCC MEETING

15 Sept 2021 at 7.15 pm: St. Leonard's Church

Minutes

1	<p>Welcome , Present: Matthew Burns; Sue Smith; Janet Owens; Barbara Nurse : Rose Jenkins; Richard Fletcher; Jane Higgins; David Nightingale</p> <p>Apologies and Prayers – Chair: Barbara Nurse</p>
2	<p>Discussion: Fundraising & Parish Giving : The Church Community faces a severe challenge each year to raise the funds required to keep it open as a functioning church. This includes the Parish Share and running costs – how can we engage the wider community of St. Leonards to support us in this task. Is the relationship between church and building clear to most people? Do we need a Lay persons guide to church finances and BMG/PCC relationship and how might we to progress this</p> <p>This is a very complicated issue and we need more help to identify a way forward: Action Rose to contact Mark Simmons who may be able to guide us and see if we can set up a separate meeting dedicated to this subject. <i>Done</i></p>
3	Minutes of previous meeting - approved without amendment
Decisions	
4	<ol style="list-style-type: none"> 1. Burial of bones discovered under Chanel work during recent floor relaying. It is proposed to bury them with the other bones under the “Ancients” stone alongside the Church wall in the middle of the nectar bed. We need to carry this interment out in a legal and respectful manner. We need to lift the slab, add the bones to those bones already there, cover them and replace the slab. We have the additional bones secure at the moment. Richard will do this after the coming weekend, Rose to advise Gill and Lynn that this is going to happen so they can protect the surrounding planting <i>Done</i> 2. Future Services <ol style="list-style-type: none"> a. Harvest Festival – Sunday 10th October. We will suggest that if people want to bring goods, they make them Dry goods or cash that we can donate to the Food Bank

	<p>b. Christmas</p> <ul style="list-style-type: none"> i. Wendy Combey has suggested a special Carol service at Croft with a choir she can arrange. Sunday 5th Jan would be a good date for this maybe 4pm as Castle closes., any arrangements need to be checked with Ian Grafton. ii. Carols round the Tree will be Christmas Eve iii. 9 lessons will be 2 Sundays before Christmas – Sunday 12th Dec – Barbara to contact Rachel to see if Birchpoles want to participate in this as they have before iv. Maybe also Carols in the Marquee on a weekday evening as we did last year v. We can do Mary & Joseph , Barbara and Jane will run the list, maybe we can have an advertising poster up in advance to get people to sign up. E.g. Christmas is coming and so are Mary & Joseph, can you give them a bed for the night. vi. Charities & Fundraising : <ul style="list-style-type: none"> 1. Collection of small kids presents for Hereford Foodbank to be donated via Hereford Foodbank 2. Photo matching with an end date of Carols round the Tree in aid of St. Leonards; 3. Village Christmas Card for Childrens society. 4. Ask Barbara Flaherty if they are willing to decorate Christmas tree again - Done <p>c. Lent course plans Matthew will find out what plans are being made across the deanery. We are keen to join with other churches</p> <ul style="list-style-type: none"> 3. 3rd Sundays – it has been proposed that on 3rd Sundays we no replace the 8.30am morning communion service with a late afternoon evensong service. Instead we are going to run some 4th Sundays as a music and contemplation hour. 4. Hereford Archive Centre have sent a letter proposing the digitising of Parish records is attached - permission granted. Rose will send them permission for this 5. Rachel – clarinet concert for January, awaiting dates 6. Energy Planning Tool – submission of our energy usage has been requested by the Church of England. –Our current difficulty in completing this form has been referred back to the diocese and national organiser. Richard had a rough attempt, we will wait to see what the national organiser says 7. Patronage change – approved, Rose to confirm to Gabbs – done.
<i>Discussions / Information</i>	
5	<ul style="list-style-type: none"> 1. Chancel & ASHP update on works <ul style="list-style-type: none"> - Tryptych to be hung - Masonry is to come back inside to be exhibited as they are medieval. - Can the PCC ask the Mens Shed to do work with the organ seat – after checking with Sue Russell - Then we need a clean up and floor polish. 2. Triennial visit & Terrier inspection by Diocese reps 14th October - see attached list of items for inspection – Barbara has liaised with Andrew for the Building checklists, Matthew will update the registers. PCC meetings , ACPM meetings and accounts in Blue Folder left in Vestry.

Updates

6	<ol style="list-style-type: none"> 1. Treasurer Report – The Good box is now up at Croft and funds will continue to be allocated as at present 50/50 croft/General fund. We do need to find an electric power source. Accounts attached at end 2. Church Warden Report – Quiz on 25th Sept in Parish Hall. Priory Joint Council for Church Wardens and Treasurers this coming Monday to discuss all joining in for the admin of all events and expenses for weddings and funerals. The penalty of not joining is that the PCC would have to manage all its own admin fees. 3. St. Leonards Management update : CIO application has been submitted. The 3 initial trustees are to be Barbara Nurse, Sue Russell and Andrew Praill 4. Building update The Tryptych is to be re-hung Chancel: We have identified a Prie a deux, 1 stool and 2 settles and Janet Chitham said she would liaise with Leominster Auctioneers to get them sold – after the triennial visit when checked with Archdeacon to see if a faculty is required. Barbara will ask Barry what the wire is for, can it be removed. Can the Mens shed secure the organ bench after we have checked with Sue Russell over the proposed arrangement. – action Rose Air Source Heat Pump – we have raised the money for the pump, we have paid western power for the 3 wire cable to fed to the building and we then need to have it installed and it needs to be fed to the fuse box and have a new meter box. 5. Croft update. Meeting with Archdeacon and Wendy Combey. Lots of ideas but still question as to who will undertake them. Issues of support resource for Croft still not resolved. 6. Safeguarding report – no incidents reported 7. Guidance on contested Heritage –no issues identified 8. Award of trees for churchyard / burial ground – we have been granted 1 pack of 30 Hedging Plants and 30 Copse plants which we shall share with the Parish Hall.
7	<p style="text-align: center;">2</p> <p>Correspondence Issues Outstanding & Forthcoming Events</p> <ol style="list-style-type: none"> 1. Physic Garden – objection received about our intention to link it to post Covid memorial & thanksgiving.

8		<p>Outstanding action list</p> <table border="1"> <thead> <tr> <th data-bbox="512 1816 683 1854">Who</th> <th data-bbox="683 1816 1310 1854">What</th> <th data-bbox="1310 1816 1426 1854">Status</th> </tr> </thead> <tbody> <tr> <td data-bbox="512 1854 683 1935">Matthew</td> <td data-bbox="683 1854 1310 1935">What plans are being put together for a Lent course</td> <td data-bbox="1310 1854 1426 1935"></td> </tr> <tr> <td data-bbox="512 1935 683 1973">Richard</td> <td data-bbox="683 1935 1310 1973"></td> <td data-bbox="1310 1935 1426 1973"></td> </tr> <tr> <td data-bbox="512 1973 683 2011">Barbara</td> <td data-bbox="683 1973 1310 2011"></td> <td data-bbox="1310 1973 1426 2011"></td> </tr> <tr> <td data-bbox="512 2011 683 2049">Andrew</td> <td data-bbox="683 2011 1310 2049"></td> <td data-bbox="1310 2011 1426 2049"></td> </tr> </tbody> </table>	Who	What	Status	Matthew	What plans are being put together for a Lent course		Richard			Barbara			Andrew		
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		Sue		
		Rose	Misc. Notifications listed in minutes	
		Janet		
		Jane		
9	1	Next Meetings & chair rota Proposed meeting dates for 2021/2 16 th September: 11 th November; 20 th January : 17 th March		

4th Sundays Rota-

25 September	Barbara Nurse
24 October	James Forester
28 November	Rob Walker

Accounts: July 2021

	Jul-21				
CCLA	Charities Dep	Pierrepoint Ecclesiastical		£	96.73
CCLA	Charities Dep	PCC Yarpole		£	53,483.92
	CBF	Bell Tower Fund		£	2,570.84
CAF	CAF Bank	Croft with Yarpole and Lucton	Reconciled	£	19,861.08
			General Fund	£	6,582.67
		Restricted Fund	Cupola	£	5,213.31
		Designated Res	Cupola	£	3,144.16
				£	-
		As at end Jul	Parishioner	£	3,518.94
		As at End Jul 21	Burial Ground	£	1,402.00
		As at End Jul 21		£	19,861.08
	Jul-21				
Income	Parish Giving	£ 379.23	Expenditure	Parish Share	£ -
	Regular Give	£ 150.00		Team Ministry	£ 123.54
	Goodbox	£ 1.85		Yarpole Exp	£ -
	Yarpole Coll	£ 50.00		Croft Exp	£ -
	Yarpole Wall	£ 118.67		A/c Fee	£ 8.00
	Tithe Income	£ 139.89		Croft Insurance	£ 101.28
	Croft Collect	£ 5.00		Croft Elec	£ -
	Croft Wall Bd	£ 304.50		BMG	£ 420.00
	Donation for	£ 1,000.00		Donations	
	HMRC			Third Party Fund	£ 1,000.00
	Fundraising	£ 400.00		Fete	
	Legacy	£ -		Burial Ground	
	Assigned Fee	£ 467.00		Flower Fund	£ -
	Third Party F	£ -		Croft Des Rest	
	B Ground			Parishioner	£ 220.00
	Fete and Flowers			Legacy	
	Parishioner	£ 270.00		Tr to BMG	£ 36.60
	Fund Raising	£ -		Ass Fees Admin	£ 20.00
	Fund Raising	£ 304.50			
	Chancel refu	£ -			
	Total	£ 3,590.64			£ 1,929.42

Accounts Aug 21

